

Teachers Guide - Appendix - Covid 19 procedures

Please see below for details of procedures we have introduced to help keep your group and our staff safe in these challenging times.

Hand Washing, Sanitisation & facemasks

- On arrival on site all children and staff will be asked to wash hands or use sanitiser.
- All activity stations have hand sanitiser, and children will be asked to clean their hands regularly.
- It would help if children bring a pocket sized sanitiser with them.
- Children should also bring a facemask with them, they will only be asked to wear this if first aid is administered.
- Oaker Wood staff will wear a visor/facemask when required following Government Guidelines.

Camp Village

- Your village and all facilities are exclusive to your group and will have been fully cleaned and sanitised prior to arrival.
- We will ask children to put sheets on their own beds, and take sheets off their beds at the end of their stay. This means our staff do not enter the pods once they have been sanitised.
- Common touch points, such as light switches and door handles will be cleaned regularly during your stay.
- Children are not permitted to enter pods other than the one they are allocated.
- Please note we will be keeping the barbecue hut locked this summer as it is a small enclosed inside space.

If a School Child develops symptoms on-site

- 1 - High Temperature/Fever
- 2 - New persistent Cough
- 3 - Lack of Taste

- If a school child complains of any of the above symptoms, our staff member will inform the teacher straight away. The teacher will contact the parents/guardian who will need to collect the child immediately.
- The child will be taken to the activity hut, windows will be opened and an Oaker Wood staff member is to remain outside with the door open.
- When the child has been collected, the activity hut, and any other equipment the child has been in contact with is disinfected.
- Oaker Wood will discuss with teachers whether the children from the same sleeping pod/ activity group should also go home.

Other

To reduce touch points we will not have drink stations. Children should bring a named water bottle. We recommend teachers bring a flask/ travel mug if they wish to have a hot drink during activity sessions.

All Oaker Wood staff take a lateral flow test twice a week.

This document should be read in conjunction with our Covid 19 RA & Covid 19 Procedures for schools

Bubble Size - as detailed in government guidelines

- Bubbles should be formed from existing school bubbles
- bubbles no larger than circa 30
- only teachers and members of the school workforce already part of the established school bubble should accompany pupils on the visit as they are already part of the existing school bubble - they do not count towards the bubble size
- parents, carers or volunteers should not accompany the group to maintain the integrity of the bubble

Oaker Wood response

All accommodation at Oaker Wood is exclusive to your school group within a camp village.

Meals are taken within the camp village.

When in the main activity site – schools are kept separate from each other, and follow their own activity schedule, at no point are 2 different schools within the same area.

Children are in activity groups of between 9 and 12 children from the same bubble. These groups are maintained throughout the visit.

Toilets are allocated for each school group for use when in the main activity site.

We ask that you inform us prior to your visit how your group breaks down into bubbles i.e. are all children travelling in the same bubble.

We ask that you provide us with a pod allocation, ensuring that bubbles are maintained.

The accommodation provider should confirm that they:

- are confident they can maintain the integrity of the school bubble and prevent mixing with other guests and bubbles

All accommodation at Oaker Wood is exclusive to your school group within a camp village. Meals are taken within the camp village.

When in the main activity site – schools are kept separate from each other, and any other customers on site.

- have assessed overnight sleeping arrangements in line with the size of the group that will be expected to share rooms or dormitories, particularly in respect of measures to ensure appropriate ventilation.

Children sharing a pod are all from same bubble. Maximum of 4/8 pupils per pod. Adults will have own pod/ sleeping accommodation.

It is recommended that the windows in the pod are kept open for additional ventilation. Doors are left open for a period of time daily to allow a full flow of air. The pods are re-sanitised mid week for stays of 3 nights+.

It is prohibited that children enter a pod except the ones in which they are sleeping.

- have measures in place to ensure the effective and frequent sanitising and cleaning of any shared facilities such as: bathrooms kitchen or dining any potentially shared equipment or communal facilities frequent touch surfaces

Toilets/ showers/ kitchen and dining areas are exclusive to the school group. Toilets and showers are numbered, so if there is more than one bubble per school group, each bubble can be allocated a numbered toilet/ shower.

The camp dining area has clearly defined seating areas which can be allocated to separate bubbles if more than one bubble within a school group.

All facilities and common touch points within the camp villages are cleaned regularly. In addition disinfectant spray, sanitiser and wipes are available at all times in camp for the use of teachers.

- Both the school and the accommodation provider have a responsibility to ensure the integrity of the bubble is maintained throughout the visit.

Oaker Wood will work with each school individually to ensure that bubble integrity is maintained.

- If asked, the provider should be in a position to set out how the integrity of the bubble can be maintained throughout the visit.

As outlined above, each school has their own accommodation exclusive to them. All activity sessions are exclusive to each group of children (9-12 children, all from the same bubble). If 2 groups from the same school come together to participate in the same activity, e.g. rafting/ paintball, bubbles are kept separate – e.g. separate rafts, separate paintball teams

- The accommodation provider risk assessment should amongst other things manage the numbers in each room overnight, space between beds, space between groups of beds and reflect the HSE standards on the quality of ventilation.

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